

Regulatory Specialist — NWT and NU

Permanent Full-Time Position

Calgary, AB (other locations considered)



Down to Earth Biology

Since we started EDI 29 years ago, our people have defined our culture and have been instrumental in our success. As we continue to grow, we look for team members who want to grow their careers and make a difference by working with our senior leaders. Our culture focuses on quality, support, mentoring, teamwork, positive attitudes, and flexibility to “do it right” for our clients. We promote innovation at all levels. Our members are self-motivated, enthusiastic for continual improvement and strong communicators. Through relationships built among team members, we realize that EDI is not just a company, it is *our* company.

Our benefits include:

- A challenging, dynamic, engaging and rewarding career experience
- Competitive compensation, including health benefits, profit-sharing and employee share ownership programs
- Working with a team of established market sector consultants who excel in their fields of science, environmental assessment and regulatory planning
- A corporate commitment to long-term career and personal development through opportunities and support for professional advancement (e.g., internal mentorship, annual professional development budget)

This is a permanent, full-time opportunity for the position of Environmental Regulatory Specialist, NWT/NU in our Calgary office. In this position, you will provide senior regulatory leadership and seek business development opportunities in the NWT and Nunavut. You will collaborate with a team of project managers and biologists to cost-effectively provide practical solutions to our clients. In addition, you will mentor staff and contribute to business development strategies and initiatives.

The successful candidate will:

- Help determine and develop market sector opportunities, preferably in NWT and Nunavut
- Lead environmental assessment (e.g., Environmental Evaluations, Technical Proposals, Environmental Effects Assessments) and regulatory applications at the provincial, territorial, or federal levels
- Oversee the writing of high-quality scientific and technical reports, including regulatory submission documents
- Liaise with clients, stakeholders, regulatory agencies and appropriate industry-related organizations (e.g., MVEIRB, NIRB, etc.) to maintain expertise on market-sector trends and regulatory permitting requirements
- Help diversify EDI’s territorial business by identifying opportunities, developing and managing client relationships, and proposal writing
- Lead environmental aspects of applications/reports to facilitate regulatory approvals in concert with the project team or project managers
- Lead the delivery of quality work, including review of client deliverables
- Manage and lead multi-disciplinary projects, including budget and schedule management, client liaison, technical leadership and coordinating project teams through the appropriate regulatory processes
- Participate proactively in EDI’s health and safety program

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We are looking for someone with:

- Knowledge of northern regulatory processes/applications and industry/market sector requirements and trends
- Someone familiar with Indigenous rights, traditional knowledge, and incorporating in environmental assessment
- The desire to grow their career in an established, employee-owned company
- Strong organizational and interpersonal skills, with exceptional time management skills
- Professional report writing and senior editorial and technical review skills
- The capacity to work in a dynamic environment and provide senior support to junior and intermediate staff
- The ability to prioritize and manage several deadlines and clients
- Strong attention to detail and accuracy, coupled with enthusiasm for continual improvement
- A desire to mentor intermediate and junior staff
- The ability to occasionally conduct fieldwork in remote locations and/or travel between offices
- The aptitude for working collaboratively and effectively with junior, intermediate and senior staff of different disciplines, within teams on various projects of differing complexity, and with Indigenous, sub-consultants and government agencies

Job requirements include:

- A Bachelor's Degree in a related discipline and a minimum of 10 years of experience focusing on environmental assessment and regulatory strategy and applications, or a comparable combination of knowledge and experience
- Previous consulting experience in the private sector and understanding of one or more market sector
- A professional designation (e.g., R.P.Bio., P.Biol., P.Ag. or P.Geo.) recognized in Alberta and/or BC is considered an asset
- Strong knowledge of provincial (e.g., Saskatchewan, Alberta) and federal environmental regulatory processes; expertise in other jurisdictions (e.g., British Columbia, Northwest Territories) would be considered

Application deadline - This position is open until the successful candidate is found. The first review date is May 15, 2023 and will be reviewed biweekly thereafter.

At EDI, we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and teammates. EDI believes that diversity and inclusion among our teammates is critical to our success as a growing environmental company, and we seek to recruit, develop and retain talented people from a diverse candidate pool.

*If you are ready for new challenges and a rewarding career experience, please confidently email your resume and cover letter to: employment@edynamics.com with **EDI2023-087** in the subject line. Only candidates requested for personal interviews will be contacted.*

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