

# IT Technician

## Permanent Full-time Position

Prince George, BC



### Down to Earth Biology

Since we started EDI over 28 years ago, our people have defined our culture and have been instrumental in our success. As we continue to grow, we look for team members who want to make a difference by helping people and the environment. Our culture focuses on teamwork, a positive attitude, and adaptability to dynamic situations. We promote innovation at all levels. Our members are self-motivated, enthusiastic for continual improvement and effective communicators. Through relationships built among team members, we realize that EDI is not just a company, it is *our* company.

**Our benefits include:** a challenging, engaging and rewarding work experience, competitive wages and vacation time, comprehensive benefits package, quarterly profit sharing and bonus, paid personal days, employee ownership program and overtime pay with option to bank hours.

The successful candidate will be involved with IT help desk requests, assisting with on-boarding/off-boarding, and computer hardware set up/maintenance. They will be part of a team that includes mutual mentorship and professional growth.

#### Our ideal candidate will hold the following education and experience:

- A minimum of 1 year experience related to information technology.
- Experience with Windows 10 installations, repairs, and maintenance.
- Experience with Microsoft Active Directory, Azure AD, Azure AD DS, and Intune.
- Experience with Microsoft 365.
- Experience with Google Workspaces.
- Knowledge of common networking terminology and practices.
- Post-secondary degree, diploma, or certificates related to Information Technology.

#### Job Requirements:

- Ability to work independently and as part of the IT team.
- Experience communicating and collaborating with a large team of non-IT specialists.
- Strong problem-solving skills and motivation for self-learning to support your ability to conduct diverse IT tasks.
- Develop and maintain technical documentation.
- Excellent time management skills in order to work on multiple projects and meet deadlines.
- Previous consulting experience is an asset.
- Interest in mentorship and life-long learning.

#### Application deadline – February 15, 2023

At EDI, we are committed to providing an environment of mutual respect where equal employment opportunities are available to all applicants and team members. EDI believes that diversity and inclusion among our team members is critical to our success as a growing environmental company, and we seek to recruit, develop and retain talented people from a diverse candidate pool.

If you are ready for new challenges and a rewarding career experience, please email your resume and cover letter in confidence: [employment@edynamics.com](mailto:employment@edynamics.com) with **EDI2023-069** in the subject line. Only candidates requested for personal interviews will be contacted.

To know more about us, please visit <https://edynamics.com/>

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